



**PROPERTY STANDARDS BOARD  
CITY OF GARLAND, TEXAS**

Minutes of the Property Standards Board Pre-Meeting November 12, 2015

The Property Standards Board convened in Pre-Meeting session at the Carver Center, 232 Carver, Garland, TX.

**PRESENT:**

Chairman:	David Perry
Vice Chair:	Douglas Williams
At Large:	Albert Kraft
Board Member:	Nicholas Oliver
Board Member:	Rodney Blount
Board Member:	Michael Frances

**ABSENT:**

Board Member:	Noelia Garcia
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**STAFF PRESENT:**

Managing Director:	Richard Briley
Director:	Steve Killen
Neighborhood Stds Manager:	Rick Barker
Housing Stds Manager:	Rio Orticio
Commercial Stds Manager:	Oswaldo Rodriguez
Neighborhood Stds Supervisor:	Shawn Weinstein
Housing Stds Supervisor:	Lance Polster
Recording Secretary:	Lily Gama
Assistant Secretary:	Cammy Spigelmyer
Senior Assistant Attorney:	Kurt Banowsky

**CALL TO ORDER:**

Pre-meeting was called to order by Chairman David Perry at 6:30 P.M.

Board discussed pre-meeting agenda items as follows:

1. Mr. Perry welcomed new board member Michael Frances and that he would be sworn in.
2. Steve Killen introduced staff present.
3. Mr. Perry explained that the Board is required to select and choose its Chair and Vice-Chair every year and that it would be done after the swearing in of the new officer.
4. Mr. Frances was sworn into office.
5. Election of Officers: Motion by Mr. Oliver for David Perry to Chair, second by Mr. Williams. All in favor. Mr. Perry nominated Douglas Williams for Vice Chair. Second by Albert Kraft. All in favor.
6. Future Agenda Items: Mr. Killen indicated the only item was to focus on making sure all Board members have completed the required proper training.

Mr. Perry adjourned the pre-meeting at 6:38 p.m.

City of Garland

Signed:

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*David Perry, Chairman*

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*Steve Killen, Secretary to the Property Standards Board*